

## AUTHORIZATION FOR ALTERNATIVE PURCHASE PROCESS

**GOODS** - Dollar Threshold \$40,000-75,000 [ ]  
Over \$75,000 [ ]

**SERVICES** – Dollar Threshold **FEDERAL** - Over \$5,000 [ ]  
**STATE** - \$40,000-\$300,000 [X]  
**STATE** – Over \$300,000 [ ]

School Board Approval Required [X]

Rationale: Single Source [ ]  
Service [X]  
Books\* [ ]  
Accessing Existing Contract [X]

Spokane Public Schools  
(agency)

Bid No. 19-1617  
(no.)

Purchase Description: Processing of USDA beef into lunch entrée products

Rationale: Service

Estimated Amount: \$ 95,000.00

Originating Department Contact Person: Doug Wordell / Nutrition Services

Purchasing Agent Approval: Cindy Coleman

Date Forwarded for Authorization: \_\_\_\_\_

Approval Signature: N/A – Board Approval Date: \_\_\_\_\_  
Associate Superintendent  
School Support Services

Board Approval Date 08/08/18

PO# 190169 by: pt



## Agenda Item Details

Meeting	Aug 08, 2018 - Regular Meeting
Category	6. CONSENT AGENDA
Subject	K. Alternate Purchase No. 118-1819; Processing with USDA Beef Commodities, accessing RFP 19-1617 (Renewal)
Access	Public
Type	Action (Consent)
Recommended Action	Approve issuance of a contract to JTM Provisions Co, Inc., Harrison, OH, in the estimated amount of \$95,000, for beef products processed with USDA beef commodities per the terms and conditions of RFP No. 19-1617.

## Public Content

### **Background:**

In the fall of 2010, Spokane Public Schools was notified by OSPI that they would no longer be issuing solicitations for commodity processing services to convert bulk food products (i.e., peanut butter, beef, chicken, cheese, turkey, pork) received from the United States Department of Agriculture (USDA) into usable school meal entrées. Consequently, it was up to each school district to either issue processing solicitations for their various commodities, or pay a fee to join a co-op that would solicit on behalf of its members. Given the size of our district and the purchasing resources available to Spokane Public Schools, the determination was made that it would be more efficient and cost effective to solicit for this service ourselves. This has been the case for cheese (made into sticks, slices and shreds), beef and peanut butter. The goal of this particular solicitation was to partner with a USDA approved beef processor who could take the district's bulk beef allotment and make it into patties, dipping strips and other finished beef products with emphasis on using 100% beef products without added fillers. The district utilized the Request For Proposal soliciting style which would allow other product and company aspects besides cost to be considered when determining award. This process involved product taste testing, back of kitchen scoring and reference checks conducted on the USDA eligible beef processors. Of the three USDA approved beef processors who responded, only two carried a full line of beef products used by the district. JTM Provisions Co., Inc. received the most points in the overall evaluation and was awarded the bid. This will be the first of four optional annual renewals allowed for in the RFP. The District has contracted with JTM for the past 6 years and find their product and service acceptable. Expenditures from this purchase will be from the general fund.

## Administrative Content

### **Motion & Voting**

Adoption of revision to Policy 2255 - Alternative Learning Experience

Motion by Brian Newberry, second by Jerrall Haynes.

Final Resolution: Motion Carries

Yes: Deana Brower, Susan Chapin, Jerrall Haynes, Mike Wiser, Brian Newberry

SPOKANE PUBLIC SCHOOLS  
Spokane, Washington

Loc #: 680	Req #:	Req Date:	3-Jul-18	Due Date:		DO NOT USE
<div> <div>Deliver To:</div> <div>Warehouse</div> </div> <div> <div>Suggested Vendor:</div> <div>Reference Bid 19-1617</div> <div>JTM Provisions</div> <div>Phone #:</div> <div>Fax #:</div> </div>					PO #: 190169 PO Date: 9-4-18 Bid/Quote: Other: ALT 118-1819	
					Pre 05. 8-8-18 R 56319	
Ordered By: _____ (Signature)					Approved By: _____ (Budgetary Signature)	
Special Remarks: _____					180169	

...Grant Funding?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Yes IF for Federal Grant or Non-Federal Grant operated in partnership with a Federal Grant.	
...Elementary Instruction?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, approval needed from a Director of Elementary Curriculum. _____→	
...Secondary Instruction?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, approval needed from the Director of Secondary Curriculum. _____→	
...Tech Services, hardware or software?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, approval needed from the Director of Technology Services. _____→	

Form 10-0009	Rev. 10/15	Web Form 10-0009	Stores OR-1506	Building Retention 2 years	Revised 11/6/15	<b>TOTAL</b>	\$	95,000.00
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PURCHASE ORDER NUMBER:

190169

PO DATE: 09/04/18

ORDER DUE DATE: 09/01/17

PAYMENT MAY BE DELAYED UNLESS PO# APPEARS ON  
ALL INVOICES, SHIPPING PAPERS, AND PACKAGING.

VENDOR NUMBER  
024382

VENDOR PHONE NUMBER  
(800) 626-2308  
FX (513) 367-3508

REQUISITION NUMBER  
R56319

VENDOR INFORMATION  
JTM PROVISIONS COMPANY INC  
200 SALES DR  
HARRISON, OH 45030

ATTN:  
BID/QUOTE NO.: 19-1617  
CONTRACT NO.: B-JPR-BEEF PROC  
BUYER: PAM T  
BUYER PHONE NO.: (509) 354-7127

SHIP TO: CENTRAL WAREHOUSE  
2815 E GARLAND AVE  
SPOKANE, WA 99207

SEND INVOICE TO: NUTRITION SERVICES  
200 N BERNARD ST  
SPOKANE, WA 99201

FOR: BEEF PROCESSING

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THIS ADDRESS  
REGARDLESS OF THE SHIPPING DESTINATION.

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL
0001	95,000	\$	<p>REFERENCE: RFP 19-1617, PROCESSING WITH USDA BEEF COMMODITIES, DATED 2/17/17. AWARD OF PURCHASE ORDER CONTRACT TO YOUR FIRM WAS APPROVED BY THE SCHOOL BOARD 08/08/18 TO PROVIDE THE FOLLOWING IN ACCORDANCE WITH THE TERMS, CONDITIONS AND SPECIFICATIONS OF THE AFOREMENTIONED RFP.</p> <p>USDA BEEF PROCESSING TO BE ORDERED AS NEEDED BY THE WAREHOUSE SUPERVISOR, ALEX NAVARRETE. THIS PURCHASE ORDER IS FOR THE PERIOD 9/1/18 THROUGH 8/31/19.</p> <p>CP5602 CHARBROILED PATTY 100% BEEF 1.97 OZ \$23.99</p> <p>CP5601 CHARBROILED PATTY W/SOY FILLER 1.75 OZ \$23.99</p> <p>CP5670 CHARBROILED PATTY 100% BEEF LOW SODIUM 2.45 OZ \$24.95</p> <p>CP5661 CHARBROILED PATTY W/SOY FILLER LOW SODIUM 2.20 OZ \$27.96</p> <p>CP5668 CHARBROILED PATTY 100% BEEF</p>	1.00	95,000.00
					*CONTINUED*

ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

PO TOTAL

1. Goods other than those specified on this order must not be substituted without authorization.
2. The right of cancellation in case of long delay in shipment is reserved.
3. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if item is backordered or canceled.
4. If not sold F.O.B. destination, prepay shipping charges, if any, and invoice accordingly. No C.O.D.'s will be accepted.
5. Payments shall be paid within 30 days receipt of an acceptable invoice provided goods/services have been received.
6. Authorization for price discrepancies is necessary only if total order is increased more than \$25.

INTERNAL USE ONLY

RECEIVING SIGNATURE:

DATE REC'D:

PURCHASE ORDER  
AUTHORIZED BY:



Spokane Public Schools  
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Page 2 of 2

PURCHASE ORDER NUMBER:

190169

PO DATE: 09/04/18

ORDER DUE DATE: 09/01/17

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024382

VENDOR PHONE NUMBER  
(800) 626-2308  
FX (513) 367-3508

REQUISITION NUMBER  
R56319

VENDOR INFORMATION  
JTM PROVISIONS COMPANY INC  
200 SALES DR  
HARRISON, OH 45030

ATTN:  
BID/QUOTE NO.: 19-1617  
CONTRACT NO.: B-JPR-BEEF PROC  
BUYER: PAM T  
BUYER PHONE NO.: (509) 354-7127

SHIP TO: CENTRAL WAREHOUSE  
2815 E GARLAND AVE  
SPOKANE, WA 99207

SEND INVOICE TO: NUTRITION SERVICES  
200 N BERNARD ST  
SPOKANE, WA 99201

FOR: BEEF PROCESSING

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THIS ADDRESS  
REGARDLESS OF THE SHIPPING DESTINATION.

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL
			LOW SODIUM 3.00 OZ	\$26.86	
			CP5659 CHARBROILED BATTY W/SOY FILLER		
			2.5 OZ	\$24.70	
			CP5682 CHARBROILED PATTY W/SOY FILLER		
			ONION FLAVORED 2.25 OZ	\$24.06	
			CP5691 DIPPER/RIB SHAPED PATTY		
			W/SOY FILLER	\$32.00	
			CP5872 CRUMBLES 100% BEEF	\$25.49	
			CP5876 CRUMBLES W/SOY FILLER	\$22.95	
			CP5249 TACO CRUMBLES 100% BEEF	\$22.50	
			CP5250 TACO CRUMBLES W/SOY FILLER	\$23.88	
			CP5631 MEATLOAF W/SOY FILLER	\$28.60	
			CP5049 MEATBALLS 100% BEEF	\$26.59	
			CP5030 MEATBALLS W/SOY FILLER	\$25.92	
			CP5813 PHILLY SHAVED COOKED BEEF		
			W/SOY FILLER	\$51.00	
			PLEASE NOTIFY THE WAREHOUSE 48 HOURS PRIOR TO ALL DELIVERIES AT (509) 354-7174.		
				Subtotal	95,000.00
				Tax	0.00

ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

PO TOTAL 95,000.00

1. Goods other than those specified on this order must not be substituted without authorization.
2. The right of cancellation in case of long delay in shipment is reserved.
3. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if item is backordered or canceled.
4. If not sold F.O.B. destination, prepay shipping charges, if any, and invoice accordingly. No C.O.D.'s will be accepted.
5. Payments shall be paid within 30 days receipt of an acceptable invoice provided goods/services have been received.
6. Authorization for price discrepancies is necessary only if total order is increased more than \$25.

INTERNAL USE ONLY

RECEIVING SIGNATURE: \_\_\_\_\_

DATE REC'D: \_\_\_\_\_

PURCHASE ORDER  
AUTHORIZED BY: \_\_\_\_\_

**A NEW WAY TO SIGN IN** - If you already have a SAM account, use your **SAM email** for login.gov.

[Log In](#)  
[Login.gov FAQs](#)

ALERT - June 11, 2018: Entities registering in SAM must submit a [notarized letter](#) appointing their authorized Entity Administrator. Read our [updated FAQs](#) to learn more about changes to the notarized letter review process and other system improvements.

## Search Results

### Current Search Terms: jtm\* provisions\*

Your search for "jtm\* provisions\*" returned the following results...

**Notice:** This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

Entity	JTM Provisions Company, Inc	Status: <b>Active</b>
DUNS: 017625856	CAGE Code: 0SZ93	<a href="#">View Details</a>
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 05/09/2019	Debt Subject to Offset? No	
Purpose of Registration: All Awards		



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IBM v1.P.16.20180727-0955

WWW6

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